

**NYCLSA Executive Board Meeting**  
**Saturday, September 11, 2010**  
**SUNY Morrisville**

**Attendance:** Amy Crouse-Powers, Michele DeFreece, Marie Hannan-Mandell, Stephanie Lawhorne, Kevin McNeelege, Marjorie Moore, Colleen Sanders, Sheila Simon, Carl Wahlstrom, Linda Weinberg

I. **Call to Order** – Amy Crouse-Powers

The meeting was called to order at 10:11 a.m.

II. **Minutes from: June 7, 2010**

Michele DeFreece moved to approve the minutes. Stephanie Lawhorne seconded.

III. **Treasurer's Report - Carl Wahlstrom:**

Current balance is \$ 12,886.62

The current balance includes the **scholarship fund** which now has a balance of **\$3664.84** thereby giving us an actual balance of **\$ 9221.78**. The amount in our scholarship fund is even with the figure from the previous year (2009) and our remaining balance (**\$ 9221.78**) shows us financially ahead as compared to where we were at this time last year.

Motion to file: Kevin McNeelege      Seconded by Michele DeFreece

Discussion:    NYCLSA's taxes were submitted in June 2010

IV. **Membership Report - Kevin McNeelege:**

Our current membership is 242 (the number is down from this time last year). Kevin reports that 18 members were deleted (they did not renew last fall) but 20 members are due to renew in the fall. Also, Kevin informs us that Hunter Boylan has joined NYCLSA.

Other Activities:

1) The Inventory of Developmental Outreach has been completed.

2) Web page updates: The 2011 conference has been moved to "current year conference".

V. **Regional Report – Linda Weinberg:**

Beth Bentley (from Corning Community College) has an article lined up for the Noozleter and is also scheduled to conduct a workshop at Buffalo State on October 22 and SUNY Oneonta on November 5. The possibility of charging a fee to attend Beth Bentley's workshop was discussed and it was decided that a fee of \$25 would be acceptable. NYCLSA will pay mileage for her travel and also pay her fee at this year's symposium.

The topic of rewriting the regional representative handbook in the future (to possibly be ready in time for the 2011 symposium) was discussed. The idea of creating a good summative job description prior to the upcoming symposium was also suggested.

## VI. **Noozleter Update:**

No report. We welcome Colleen Sanders (Fulton Montgomery Community College) as our new editor (replacing N. Bennett-Bealer). The deadline to submit articles for the next issue of the Noozleter is September 13. There will be a memorial for Ted Czmanki included in the next issue and will be written by Rick Grossman.

## VII. **RTDE Update – Marie Hannan-Mandell** (reporting for Mary Ellen Mulvey):

Marie Hannan-Mandell is NYCLSA's new journal editor. The cost of staying with Sheridan Press vs. the cost of using the services of the Gale Group is discussed (posing the question of paper vs. digital). For now, Sheridan Press will continue printing 400 copies of the journal.

## VIII. **Symposium 2011 Update – Linda Weinberg** (reporting for Ellie Fosmire):

Ellie and Linda met twice in August to review agenda and planning as well as brainstorm for new ideas. Linda shares with the board many of the ideas, keynote speaker possibilities and entertainment options that they have come up with so far and asks for input.

### **Symposium 2012 Update – Marj Moore:**

Marj Moore reviews the most recent contract proposal from the Gideon Putnam with the board and asks for comments/questions. Some suggestions/requests are made for Marj to go back to the Gideon Putnam with for some possible final revision of the contract for the 2012 symposium.

## IX. **Old Business:**

- 1) Goals and Objectives for 2011: the board discussed objectives for NYCLSA and established the following:

Objectives:

- ✪ To advance standards for educators through professional development, research and public service.
- ✪ To provide a forum for the interchange of ideas, methods and expertise to improve the learner's relationship with his/her institution and educational environment.
- ✪ To seek partnerships with professionals who provide all range of academic services to students.
- ✪ To promote awareness of developmental education's role and mission in institutions of higher education.

- ☛ To promote and recognize excellence in the field of developmental education.

In addition to establishing objectives for NYCLSA, the board worked to create the following mission statement:

Mission Statement: NYCLSA provides professionals with the ideas, methods, and expertise to maximize student growth and learning.

The board approved the mission and objectives. They will be presented to the membership at the spring meeting for a vote.

- 2) By-laws review: Michele DeFreece makes a motion to revise the bylaws into effect and Carl Wahlstrom seconds.

**X. New Business:**

1) Sharon Green (of the scholarship committee) submits suggestions pertaining to the NYCLSA scholarship process – she would like to make it more in line with NADE’s criteria (without the GPA requirement). Also, Sharon poses the question of raising the GPA requirement for the Promising Student Award from 2.5 to 3.0. (Please refer to Amy’s email of 9/15/10 regarding Sharon’s proposal of ideas for our scholarships/awards)

2) The current website manager’s contract is up December 31, 2010. Amy introduces the possibility of Diana Moseman of SUNY Oneonta’s Teaching Learning Technology Center being willing to take on the role as NYCLSA’s next webmaster. Diana would accept \$500 for the rebuild of the entire site and a fee of \$100 for yearly maintenance. A motion to hire Diana Moseman as of January 1, 2011 was made by Michele DeFreece and seconded by Stephanie Lawhorne.

**XI. Next meeting date and location: November 20, 2010 at SUNY Delhi**

**XII. Adjournment:**

Motion to adjourn: Colleen Sanders

Seconded by: Michele DeFreece

The meeting was adjourned at 3:20 p.m.

Respectfully submitted,

Sheila Simon, Secretary